



SAINT CHRISTOPHER AND NEVIS
MINISTRY OF AGRICULTURE, FISHERIES and MARINE RESOURCES

BUILDING #16
PORT ZANTE
BASSETERRE, ST KITTS

Tel: (869) 467-1016/1017

E-mail: moa@gov.kn

Request for Quotation

Reference #: MOA003/2024

Date: January 24, 2024

Request for Quotation: St. Kitts and Nevis Fishing and Agriculture Expansion Program Consultancy Services.

The Government of St. Kitts and Nevis through the Ministry of Agriculture, Fisheries and Marine Resources is pleased to submit a **Request for Consultancy Services** as per the specifications outlined in the notice.

1. Description:

To implement a circular fishing and agriculture expansion model to support increased farmers and fisher-folks income and food and nutrition security in St. Kitts and Nevis.

2. Services to be provided.

- Engage with Government to refine and adjust model to reflect local context and Government broader objective.
- Consultation with Off-takers to present the model and to secure commitments, quality specification and indicative pricing to support preparation of off-taker agreements.
- Support discussions with Government and National Financial Institutions to design a financing envelope to implement the SKN-FAEP. (issues such as interest rates, tenor based on sector etc to be agreed).
- Preparation of Off takers agreements.
- Match-matching with local private sector entities in SKN.
- Capacity building with a locally identified Business Support Organization/State-owned enterprise or Government Unit to act as the SKN FAEP Coordinator.

- Identification of support services gaps such as small engine repairs etc, and arrangements for skills upgrading and training.
- Provision of suggested suppliers to enable cost-effective procurement.
- Design of stakeholder's sensitization campaign to mobilise interest and participation by fisher-folks' farmers and to build public awareness on the socio-economic benefits of the SKN-FAEP.

3. Duration:

Having the regards to the objective and urgency towards the establishment and the provision of technical support of the SKN-FAEP it is proposed a twelve-month (10) engagement. Commencing **March 1, 2024, to December 31st, 2024.**

4. Eligibility and Evaluation Criteria.

All interested bidders must meet the following eligibility criteria:

- Proof of business registration/incorporation
- Financial stability and solvency
- Experience in Consultancy Service
- Compliance with all applicable regulations and standards

5. Submission of Quotation.

Interested bidders are requested to submit their quotations in a sealed envelope, clearly marked with the reference number and the words "**St Kitts and Nevis Fishing and Agriculture Expansion Program.**" Documents should be submitted to moa@gov.kn/psagriculture@gov.kn or the following address on or before **Wednesday 21, February 2024 at 2:30 pm.**

**Ministry of Agriculture, Fisheries, Marine Resources, and Cooperatives
Building #16, Port Zante
Basseterre, St. Kitts
Tel: (869) 467-1016/1017**

The following documents should be included in the Request for Quotation submission.

a) Technical Proposal:

- Compliance statement indicating that the proposed meet all the specified requirements.

b) Financial Proposal:

- Price quotation for Consultant Servies including all applicable taxes and charges.
- Payment terms and conditions.

c) Supporting Documents:

- Proof of business registration/incorporation
- Company profile and background
- References from previous clients for similar projects
- Any additional documents or information to support the bid.

6. Evaluation and Award Process:

Upon the submission deadline, the Ministry of Agriculture et al will evaluate the received quotations based on the evaluation criteria mentioned above. The Ministry reserves the right to seek clarifications or conduct negotiations with the bidders if required.

The contract will be awarded to the bidder whose quotation is deemed to be the most responsive and advantageous to the Consultancy Services. The decision of the Ministry of Agriculture et al will be final and binding.

Deadline for Submission of RFC: **February 21, 2024.**


Miguel Flemming (Mr.)
Ag. Permanent Secretary

